



# CLOSED-CIRCUIT TELEVISION (CCTV) PRIVACY NOTICE

We, BBGI Public Company Limited ("BBGI"), use CCTV cameras to monitor and record individuals on and around BBGI's areas. We have established and disclose this CCTV Privacy Notice as our approach to explain how we collect, use or disclose your personal data, and how we protect personal data and properly handle such data according to the Personal Data Protection Act B.E. 2562 (2019) (the "PDPA").

## **Purposes of Processing of Personal Data**

We collect your personal data through the CCTV system for the following purposes:

(1) To control access to the premises and areas within buildings and to prevent, deter, and if necessary, investigate unauthorized physical access, including unauthorized access to secure premises, areas, protected rooms;

(2) To protect and monitor the safety and security of employees, staff and visitors, as well as assets and information located or stored on the premises;

(3) To prevent, detect and investigate a theft of equipment or assets owned by BCP, employees, staff or visitors:

(4) To prevent, detect and investigate crime, fraud and other illegal action;

Our processing of your personal data as listed above is necessary for our legitimate interest in controlling access to and protecting the premises, building and assets, keeping the employees, staff and visitors as well as assets and information safe, preventing the assets from theft, and preventing crime, fraud and other illegal action. Besides, for the purpose of monitoring the work of employees and/or staff working within BBGI's areas.

## **Personal Data We Collect**

We collect images caught on CCTV cameras which may include video images, static images and voice.

Responsible Person Processing Personal Data

BBGI is the legal entity who initiated the processing of personal data and who determines the objective of this processing activity.

**Recipients of Personal Data** 

The images can be accessed by the security staff members and by the contracted security company. Access to the CCTV system is highly limited, being protected by a password and recording any log or action from the staff members. The personal data cannot be accessed

without the authorization.

**Recipients of Personal Data** 

We will keep your personal data not to exceed 60 (sixty) days since your visit to our premises and buildings. After that period any CCTV recorded footage is automatically deleted.





06

#### **Data Disclosure**

BBGI does not disclose your personal data collected through the CCTV system as mentioned above to third parties. We may disclose your personal data to a third party only as stipulated by law.

07

#### **Data Subject Rights**

According to the PDPA, you as a data subject have certain rights relating to your personal data as follows:

- (1) Right to Withdraw Consent
- (2) Right to Access
- (3) Right to Data Portability
- (4) Right to Object
- (5) Right to Erasure
- (6) Right to Restriction of Processing
- (7) Right to Rectification
- (8) Right to Complaint

Please be informed that we may not be able to comply with your request, in some cases, due to our legal obligations to comply with laws or regulations. If we are unable to proceed with your request due to the aforementioned obligations or any impediment, we will inform you accordingly.

08

### **Data Protection Security Measures**

We implement appropriate security measures for preventing any loss or damage from unauthorized or unlawful access, use, alteration, or disclosure of personal data.

09

#### **Contact Information**

If you have any questions or inquiries about the protection of your personal data, collection, use or disclosure of your personal data, or exercise of your rights, or have any claims, please contact us at:

#### **BBGI Public Company Limited**

Address: 2098 M Tower Building, 5th Floor, Sukhumvit Road, Phra Khanong Tai,

Phra Khanong, Bangkok 10260 **Telephone Number**: 02–335–8899 **E-mail**: BBGI-hr@bbgigroup.com

#### **Data Protection Officer**

Address: 2098 M Tower Building, 5th Floor, Sukhumvit Road, Phra Khanong Tai, Phra Khanong,

Bangkok 10260

**Telephone Number**: 02–335–8899 **E-mail**: BBGI-secretary@bbgigroup.com

10

## **Update to this CCTV Privacy Notice**

We regularly review and, if appropriate, update this CCTV Privacy Notice from time to time to ensure that your personal data is properly protected.

